

ST. BERNARD'S SCHOOL

Admissions Policy

"GO MAKE A DIFFERENCE"

In the life of your child!

At St. Bernard's School, we are continually looking into the future to ensure that our Catholic values and excellence in education will be made available for generations to come. Thank you for your continued support of our school!

Laura Brickson, M.S.Ed, Principal, St. Bernard's School

INQUIRY / APPLICATION / ENROLLMENT / REENROLLMENT PROCESS

New Families

- **Inquiry** - Are you a new family and interested in more information about St. Bernard's School? Then fill out an **Inquiry** on our website with your information and we will contact you shortly. There is no fee for an Inquiry.
- **Application** - Do you think St. Bernard's is right for you? Then, starting March 1, new families can fill out an **Application** on our website and FACTS system. Our district code is **SB-MN**. This requires additional information and includes a non-refundable fee of \$50. However, if we do not have enough openings, and your family chooses to NOT be on a wait list, a refund will be issued. The Application / Waiting List is for students that are requesting admission to St. Bernard's School. The order on the list is for a specific class slot and does not guarantee placement of choice. Students that meet a higher placement criterion are given priority of their choice when it comes to AM, PM, or All-Day class placement. If there are multiple students at the same criteria level on the Application / Waiting List, then the deciding factor is their application date. Therefore, a student with a later application date on the list may have higher placement than a student with an earlier application date, depending on where they fall in the placement criteria. HOWEVER, after the May 1 Placement Day, applications will be placed according by first come – first served (or by date).
- **Enrollment** - Once a family has been invited to **Enroll** after Placement Day on May 1, an email will be sent out giving instructions to continue providing information into the FACTS system. Please provide immunization records. You will also be asked to select a financial plan and provide banking or credit card information even if you plan on paying in full. If you plan on paying in person via cash or check, you are still required to set up a plan. You will not be charged until after July 1 or September 30, depending on your plan. Please note that you can designate another person, such as a grandparent, on your FACTS plan and they can also pay or take financial responsibility.

Current Families

- **Reenrollment** - Beginning in January, emails will be sent to current families for reenrollment for the next school year. An "Early Bird" non-refundable reenrollment fee of \$50 per student will apply until March 1. After March 1, the non-refundable reenrollment fee will be \$100 per student. Please note that returning families reenrollment is January 15 – March 1. This will help us to determine how many positions we have open.



**Our goal is to ensure
EVERY child can attend
St. Bernard's School!
Tuition Assistance
is Available!**



ST. BERNARD'S CATHOLIC SCHOOL MISSION STATEMENT

St. Bernard's Catholic School educates and guides families to grow and serve in the love of Jesus Christ.

ADMISSIONS CALENDAR

- **JANUARY 1 – CURRENT FAMILIES**
Reenrollment emails are sent to current St. Bernard's families.
- **MARCH 1 – NEW FAMILIES & NEW SIBLINGS OF CURRENT FAMILIES**
New families may begin the application process. If they have applied before March 1, then their application will be dated March 1.
- **MAY 1 – PLACEMENT DAY**
Using the placement criteria, applicants will be placed in their classroom and parents will be notified of either:
 - **Placement** – A link will be sent to you to continue the enrollment process.
 - **Wait List** – Your child will be placed on our wait list in order of our placement criteria. You will be alerted of any changes to your status.

PLACEMENT CRITERIA

1. (P-S) Parish member with siblings
2. (NP-S) Non-Parish member with siblings
3. (P-NS) Parish member without siblings
4. (NP-NS) Non-Parish member without siblings

After the placement criteria, date will be a deciding factor.

**Please see our website
www.stbernardscc.org
for all information or Inquiry,
Application, or Enrollment.**

We thank you so very much for all your continuing support and flexibility during this time! Feel free to contact us if you have any questions, comments, or concerns. This institution is an equal opportunity provider.

Laura.Brickson@StBernardsTRF.com
218.681.1539

SAINT BERNARD'S CATHOLIC SCHOOL



A SCHOOL GROWING IN FAITH AND KNOWLEDGE!

THIS INSTITUTION IS AN EQUAL OPPORTUNITY PROVIDER

2022-2023

OUR MISSION

St. Bernard's Catholic School educates and guides families to grow and serve in the love of Jesus Christ.

ALL students are entitled to a quality, faith-filled education!
TUITION ASSISTANCE IS AVAILABLE!

- *Parishioner Discount - 10% off per student
- *NEW! Multi-Student Discount - 20% per student - 4th child free!
- *New Families - \$50 Application Fee per student
- *Current Families
 - 1/01 - 2/28 - \$50 Enrollment Fee per student
 - 3/1 and after - \$100 Enrollment Fee per student
- *VARIETY OF PLANS TO FIT YOUR FAMILY
 - Paid in full \$100 per K-5 student & \$50 per PS / PK student discount will apply 7/1 – 9/30
 - Semi-annual / 2 x a year – July / December
 - Quarterly / 4 x a year – July / October / January / April
 - Monthly, Bi-Weekly, and other plans are available

St. Bernard School - Multiple Child Discount

2022-2023 BASE Tuition Rates			
K-5	PK Full	PK 1/2	PS
\$3,564	\$2,500	\$1,250	\$1,080

Please note, it is part of our goal to ensure that EVERY child is able to attend St. Bernard's School. Please contact the school if you would like to hear about Tuition Assistance and Payment Plans. There are a variety of discounts available, including a discount for multiple children which is shown on the chart below.

Tuition

Parishioner - K-5 10% off of BASE rate					Non-Parishioner - BASE rate				
	1st 100%	2nd 80%	3rd 60%	4th FREE		1st 100%	2nd 80%	3rd 60%	4th FREE
K-5	\$3,207	\$2,566	\$1,924	\$0	K-5	\$3,564	\$2,851	\$2,138	\$0
PK Full	\$2,500	\$2,000	\$1,500	\$0	PK Full	\$2,500	\$2,000	\$1,500	\$0
PK 1/2	\$1,250	\$1,000	\$750	\$0	PK 1/2	\$1,250	\$1,000	\$750	\$0
PS	\$1,080	\$864	\$648	\$0	PS	\$1,080	\$864	\$648	\$0

Discount

Parishioner - K-5 10% off of BASE rate					Non-Parishioner - BASE rate				
	1st 0%	2nd 20%	3rd 40%	4th FREE		1st 0%	2nd 20%	3rd 40%	4th FREE
K-5	\$0	\$641	\$1,283	\$0	K-5	\$0	\$713	\$1,426	\$0
PK Full	\$0	\$500	\$1,000	\$0	PK Full	\$0	\$500	\$1,000	\$0
PK 1/2	\$0	\$250	\$500	\$0	PK 1/2	\$0	\$250	\$500	\$0
PS	\$0	\$216	\$432	\$0	PS	\$0	\$216	\$432	\$0